

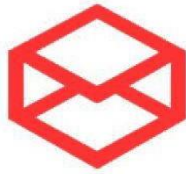


LETS LETTERBOX

Director or Partner Companies House Service Address Application Form

	Primary Post Name	Director 2	Director 3
Applicant Name	Director or Partner		
Company Position			
Applicant's Current address			
Length of time at current address	Years Months		
Mail Forwarding. Please circle the method you prefer.	 Postal  Scanned		
Nominated Address For Forwarded Mail Service			
Email address For scanned mail service			
Phone number			
Mobile number			
DOB			
National Insurance or Social Security Number			
Nationality			
Passport No. Or Driving Licence No.			
ID Documents Listing	App 1	App2	App3
Passport			
Driving license			
International ID Card			
Proof of Address Documents	App 1	App2	App3
Utility Bill			
Bank Statement			
Credit Card			
Phone Contract			
Council Tax Or Rates Bill			



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Company or LLP Partnership details			
Company or trading Name			
Headquarters			
Company Registration no			

Conformation of Service

Please tick the relevant box to confirm service required

Silver	Gold	Platinum
This service will provide 2 x Named Directors 1 x Company Secretary Statutory Mail scanned (only) 1 x Week Up to 30 A4 sheets	This service will provide 4 x Named Directors 1 x Company Secretary Statutory Mail forwarded 2 x Month Or Statutory Mail scanned 2 x Monthly Up to 35 A4 sheets	This service will provide 6 x Named Directors 1 x Company Secretary Full Mail forwarded 4 x Month Or Full Mail scanned next day Up to 40 A4 sheets
MINIMUM CONTRACT & CANCELLATIONS	MINIMUM CONTRACT & CANCELLATIONS	MINIMUM CONTRACT & CANCELLATIONS
Monthly contracts subject to 3 months minimum contract. Monthly contracts are subject to 1 months' notice. Failure to provide notice will incur a £25 cancellation fee. A minimum of 1 month's notice is required for all other subscriptions	Monthly contracts subject to 3 months minimum contract. Monthly contracts are subject to 1 month's Notice. Failure to provide notice will incur a £25 cancellation fee. A minimum of 1 month's notice is required for all other subscriptions	Monthly contracts subject to 3 months minimum contract. Monthly contacts are subject to 1 month's Notice. Failure to provide notice will incur a £25 cancellation fee. A minimum of 1 month's notice is required for all other subscriptions

I have read and accept Lets Letter Box Privacy Policy as detailed on www.letsletterbox.co.uk

I have read and accept Lets Letter Box Terms & Conditions as detailed on www.letsletterbox.co.uk

If the service you need is not listed on our web site or catered for within the standard packages, please contact our office, as we can offer you a tailored package to suit your specific needs.

Finally, can you indicate how you heard about Lets Letterbox? (Please tick the relevant box)

Google Internet Search Website Facebook Billboard LinkedIn Other
(Please Specify)

Once we have allocated you a letter box address you can start using it immediately or you can nominate a preferred Start date for your mail service.

Preferred start date