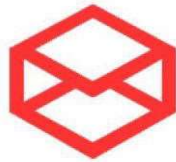


# LETS LETTERBOX

## Director or Partner Companies House Service Address Application Form

	Primary Post Name	Director 2	Director 3
<b>Applicant Name</b>	Director or Partner		
<b>Company Position</b>			
<b>Applicant's Current address</b>			
<b>Length of time at current address</b>	Years      Months		
<b>Mail Forwarding. Please circle the method you prefer.</b>	<input type="checkbox"/> Postal <input type="checkbox"/> Scanned		
<b>Nominated Address For Forwarded Mail Service</b>			
<b>Email address For scanned mail service</b>			
<b>Phone number</b>			
<b>Mobile number</b>			
<b>DOB</b>			
<b>National Insurance or Social Security Number</b>			
<b>Nationality</b>			
<b>Passport No. Or Driving Licence No.</b>			
<b>ID Documents Listing</b>	<b>App 1</b>	<b>App2</b>	<b>App3</b>
<b>Passport</b>			
<b>Driving license</b>			
<b>International ID Card</b>			
<b>Proof of Address Documents</b>	<b>App 1</b>	<b>App2</b>	<b>App3</b>
<b>Utility Bill</b>			
<b>Bank Statement</b>			
<b>Credit Card</b>			
<b>Phone Contract</b>			
<b>Council Tax Or Rates Bill</b>			



## LETS LETTERBOX

Company or LLP Partnership details			
Company or trading Name			
Headquarters			
Company Registration no			

### Conformation of Service

Please tick the relevant box to confirm service required

Silver	Gold	Platinum
This service will provide 2 x Named Directors 1 x Company Secretary Statutory Mail scanned (only) 1 x Week Up to 30 A4 sheets	This service will provide 4 x Named Directors 1 x Company Secretary Statutory Mail forwarded 2 x Month Or Statutory Mail scanned 2 x Monthly Up to 35 A4 sheets	This service will provide 6 x Named Directors 1 x Company Secretary Full Mail forwarded 4 x Month Or Full Mail scanned next day Up to 40 A4 sheets
<b>MINIMUM CONTRACT &amp; CANCELLATIONS</b>	<b>MINIMUM CONTRACT &amp; CANCELLATIONS</b>	<b>MINIMUM CONTRACT &amp; CANCELLATIONS</b>
Monthly contracts subject to 6 months minimum contract. Monthly contacts are subject to 1 months' notice. Failure to provide notice will incur a £25 cancellation fee. A minimum of 1 month's notice is required for all other subscriptions	Monthly contracts subject to 6 months minimum contract. Monthly contacts are subject to 1 month's Notice. Failure to provide notice will incur a £25 cancellation fee. A minimum of 1 month's notice is required for all other subscriptions	Monthly contracts subject to 6 months minimum contract. Monthly contacts are subject to 1 month's Notice. Failure to provide notice will incur a £25 cancellation fee. A minimum of 1 month's notice is required for all other subscriptions

- I have read and accept Lets Letter Box Privacy Policy as detailed on [www.letsletterbox.co.uk](http://www.letsletterbox.co.uk)
- I have read and accept Lets Letter Box Terms & Conditions as detailed on [www.letsletterbox.co.uk](http://www.letsletterbox.co.uk)

If the service you need is not listed on our web site or catered for within the standard packages, please contact our office, as we can offer you a tailored package to suit your specific needs.

Finally, can you indicate how you heard about Lets Letterbox? (Please tick the relevant box)

- Google  Internet Search  Website  Facebook  Billboard  LinkedIn  Other  
(Please Specify)

Once we have allocated you a letter box address you can start using it immediately or you can nominate a preferred Start date for your mail service.

Preferred start date